



National Association of County & City Health Officials

FREQUENTLY ASKED QUESTIONS

UPDATED OCTOBER 16, 2016

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**Informational webinar slides and updates to this
FAQ document are available at:
<http://essentialelements.naccho.org/archives/4483>**

REQUEST FOR APPLICATIONS

Identifying Optimal Uses of the Rapid Syphilis Test

Release Date: September 21, 2016

Due Date for Applications: October 21, 2016

ELIGIBILITY

Q: Can I apply if my health department is not a dues-paying NACCHO member?

A: Eligibility is limited to dues-paying member health departments. To find out more about membership, or to determine if your health department is a member of NACCHO, contact 877-533-1320 or membership@naccho.org.

Q: Can I apply if my state health department pays dues?

A: Yes, as long as your local health department has direct affiliation with your state health department. Contact NACCHO's Membership team (877-533-1320 or membership@naccho.org) to ensure you are applying under the umbrella of your state's membership.

Q: Are tribal health departments eligible to apply?

A: This RFA is open to local health departments who are dues-paying NACCHO members. Tribal health departments that are dues-paying NACCHO members are eligible.

Q: Can multiple health departments apply together on one application?

A: Yes, up to two health departments can apply together, however one must be designated as the prime/lead, and reimbursement from NACCHO will only be provided to that single entity.

Q: Our local health department is already receiving funds from NACCHO for a different project. Are we are eligible to apply for another NACCHO funding opportunity?

A: Receiving funds from NACCHO for any other project does not preclude your health department from applying for this opportunity.

Q: Our local health department is not a dues-paying NACCHO member, but we are applying for membership now. If our membership has not been established by the deadline for applications (October 21, 2016), will our application still be considered?

A: Yes, applications from local health departments whose NACCHO membership is being established as of October 21, 2016 will be considered. Please note in your application that establishment of membership is underway at the time of submission.

CONTRACT TERMS

Q: Will NACCHO change any language in its standard contract?

A: The standard contract language cannot be changed.

Q: Will all funds be provided as reimbursement or will they be provided upfront?

A: Project funds will be provided through quarterly reimbursement, and will be released in response to invoices and supporting documentation provided to NACCHO by the subrecipient.

Q: Can we request indirect costs as part of the budget?

A: Indirect costs (either a negotiated rate or the default of 10%) are allowable.

Q: Is the cost of the rapid syphilis test/Syphilis Health Check a reimbursable expense?

A: Yes, the test kits are a reimbursable project expense.

Q: Is the source of project funding federal, and if so, what is the CFDA number?

A: Yes, the source of project funding is federal, and the CFDA number is 93.424.

Q: Is there a preferred budget format?

A: No, there is not a preferred budget format.

Q: Can salaries be covered by project funds?

A: Yes. Staff names, percent effort, salary, and any fringe benefits for which the local health department is requesting reimbursement must be proposed in the application budget.

PROJECT GOALS

Q: Will training be provided to implementation staff on how to use the rapid syphilis test/Syphilis Health Check?

A: Yes, training will be provided to all implementation staff. More information on the training will be made available post-award.

Q: Can the definition of a setting be non-geographical, so that one setting may be “community outreach to high risk populations” that might include homeless shelters, HIV/AIDS service organizations, and substance abuse treatment facilities?

A: Yes, but consideration should be given to avoiding too wide a variation in the implementation sites or the protocols used. Additionally, whether implementation occurs across multiple sites defined as one setting, or in a single site defined as one setting, it is important that enough tests are done in order to assess how well the rapid syphilis test works in those settings. As noted in the RFA, a rationale for why the proposed setting(s) were selected, including the ability to conduct a meaningful number of RST to meet the project goals and requirements, should be provided in the application.

Q: What is the length of the project?

A: The intended length of the project is 6-10 months, and includes start-up of project activities, completion of implementation activities, and data submission and final reporting.